



Dear Guest,

Thank you for your interest in The Santuit Inn. We are happy to reserve your preferred number of rooms. We require a simple registration that includes the following: 1. Completion of the group details form. 2. The signing of this contract. 3. Forward a deposit check post dated **January 5, 2011**. The deposit amount is determined by the number of rooms you require as follows:

- 1-8 Motel Rooms: \$500
- 9+ Motel Rooms: \$1,000
- 50% of total stay for two Bedroom Cottage (must be booked separately)

The deposit is considered fully refundable up to 60 days before the date of your function or once the function and the registered number of room nights has been fulfilled. When the function takes place and the registered number of reservations are completed your deposit is returned in full. If for any reason your event is canceled within 60 day of the event causing the room nights to be canceled the deposit is considered non-refundable.

This deposit **does not** entitle your group to the entire property. If you are interested in the entire property or guaranteeing your guest reservations for a certain number of rooms then 50% of the cost of the room rate is required at time of booking and will be credited to the cost of your reservation. This guaranteed deposit is considered non-refundable at booking.

**There are several benefits of registering your group with us!**

- A code is distributed to your group for easy on-line booking!
- If your guest reserve a Friday and Saturday night they will be offered Thursday or Sunday night for \$49.00.
- Your rates are locked in upon completion of your registration!
- Gift or welcome bag assistance for your guests!
- If you reserve 8+ weekend room nights you are entitled to a single night rental for every 4<sup>th</sup> reservation. May Thru October a Friday or Saturday night stay may require a two night rental.
- 10% discount off rooms if 8 or more rooms are booked and deposit remains in place until date of event.
- If you ask for a refund of your deposit prior to your event taking place your guest will not be eligible for the above benefits.

**HOTEL DISCLAIMERS:**

- Check-in is 3:00 PM. Check-out time is before 11:00 AM.
- Credit card guarantee required at time of booking and photo ID at check-in.
- No smoking in rooms. (fines applicable)
- No more than 2 ADULTS per room.
- Friday & Saturday night reservations from May thru October may require a two night stay.
- Guests must be 18 or older to rent a room.

**CANCELLATION POLICIES for your guest:** Reservations are guaranteed for late arrival. Please notify us if you will be checking in later than 9:00 PM so we can make appropriate arrangements. In the event your guest wishes to cancel, please notify the hotel as soon as possible. Cancellation 2 Weeks before the date of arrival will result in a \$50 cancellation fee for motel rooms and \$150 for the two bedroom cottage. Cancellation within 48 Hours of the reservation will result in a penalty equal to one night's stay plus tax. Please note that some of our packages have special cancellation and deposit requirements.

The Santuit Inn has an "early departure fee." When you check-in, you will be asked to confirm your departure date. After reconfirming your departure date, if you decide to leave earlier, you will be charged an early departure fee equal to 50% of one night's room and tax.

**\* These cancellation policies apply only to your guest.**

**SMOKING POLICY:** The Santuit Inn is a smoke-free hotel. This includes all Deluxe Queen, Deluxe Double, Standard Doubles, and the 2 Bedroom Cottage. Smoking is permitted in outdoors ONLY. Guests are asked to discard of their cigarettes, cigars, or other smoking devices in designated areas ONLY. A fee of \$250 in Deluxe and Standard rooms and \$500 in the 2 Bedroom Cottage will be imposed if smoking occurs either by the registered occupant or any of his/her visitors.

If you would like to commit to the aforementioned terms and register your group at this time, please complete this form and return with a deposit check; at which time we will gladly begin accepting reservations for your party.

\_\_\_\_\_

Group Name

\_\_\_\_\_

Date of Event

\_\_\_\_\_

Authorization Signature

\_\_\_\_\_

Today's Date

\_\_\_\_\_

Place of Event and scheduled time

We thank you for your business and look forward to providing you with the highest level of comfort and service. If you have any questions or would like to make a reservation, please contact us by telephone at 508-428-6433 or email [Peter@TheSantuitInn.com](mailto:Peter@TheSantuitInn.com). To book online or view property details and room please visit [www.TheSantuitInn.com](http://www.TheSantuitInn.com).

We look forward to your staying with us!

Kind regards,

Peter N. Menounos (Manager)